

## Katherine Vaillancourt, MOS Biography

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Katherine Vaillancourt is the Indirect Procurement Lead and Executive Assistant at Samuel, Son & Co., Limited. She leads the corporate indirect procurement team and also supports the EVP & Chief Procurement Officer, the Presidents of both the US and Canadian Service Center business units, and the VP of Automotive. Samuel is a Canadian multinational organization specializing in metal processing, distribution and industrial products with facilities across North America and Mexico.

Katherine has a diverse background in the administrative field, supporting Directors, VPs and C-Level Executives within the government, non-profit and corporate sectors. Katherine is the current National Director-Past President of the Association of Administrative Professionals (AAP). She has been an active member of AAP since 2010 and have held various roles within the National Board from 2013 and onward. Katherine also sits on the Program Advisory Committee for Conestoga College's Executive Admin program.

Katherine graduated from the University of Toronto with a Bachelor of Arts degree. She is also a Certified Microsoft Office Specialist (MOS) Expert. In her spare time, Katherine enjoys baking, reading, playing board games, guitar playing, and traveling Canada and beyond with her husband.